



21-23 March, 2025

Renaissance St. Louis Airport Hotel

9801 Natural Bridge Road

Berkeley, MO 63134

This agreement is entered into between the ST. LOUIS STAMP EXPO (EXPO) and _____ (DEALER). EXPO agrees to provide the DEALER with bourse space at the ST. LOUIS STAMP EXPO to be held on March 21-23, 2025 at the Renaissance St. Louis Airport Hotel, 9801 Natural Bridge Rd, Berkeley, MO 63134. Both parties agree to be bound by the following terms and conditions:

1. Dealer must be a dealer member in good standing with the American Stamp Dealers Association, American Philatelic Society, National Stamp Dealer Association, or the Midwest Stamp Dealers Association.
2. Dealer will limit their business activities to the purchase, sale or trade of philatelic material.
3. Dealer agrees to maintain their bourse space in an orderly and presentable condition. No signs without the prior consent of EXPO shall be displayed, other than those furnished by EXPO or identifying the dealer's business name. Dealer agrees that during the hours the EXPO is open, they will be in attendance at the bourse space provided.
4. The booth fees for EXPO are \$650 per straight, \$975 per corner, \$1,200 per double. Cabinet rentals are available for \$75. EXPO will provide electrical hookups at no charge.
5. A deposit of \$200 per straight or corner and \$400 per double must accompany this signed agreement. Dealer agrees that until such time as the signed agreement and accompanying deposit is received by the EXPO, there is no bourse space reservation. Dealer agrees that any remaining balance will be paid on or before December 1st, 2024, and that if a balance remains after that date, space may be made available to dealers on the waiting list.
6. In case of cancellation, dealer will receive a refund less a \$200 administrative fee, provided EXPO is notified 90 days before the show. No refund will be made on cancellations made less than 90 days before the show.
7. Dealer and their employees must wear their Expo badges at all times for security purposes. Prior to setup, dealers will check in at the registration desk and receive their badges. No badge, no entrance to the show floor.
8. Dealer agrees to limit activity on move-in-day to booth setup only. No dealing whatsoever will be conducted on move-in-day. Dealer agrees not to bring any property on to the premises prior to 3:00pm, Thursday, March 20th, 2025, and to vacate the premises, including removal of all equipment and stock prior to 5:00pm Sunday, March 23rd. Material left after this time is at the dealer's own risk. Dealer agrees not to begin removing his or her property or equipment from the EXPO premises until 3:00p.m., Sunday, March 23rd, 2025. If the dealer leaves early, they will lose their booth position for the following year.

9. Show Hours. Dealer will be allowed to move in on Thursday, March 20th between the hours of 3 and 8pm, or Friday morning at 8am.

Friday, March 21st, 2025, 10am – 6pm
Saturday, March 22nd, 2025, 10am – 6pm
Sunday, March 23rd, 2025, 10am – 3pm

10. EXPO agrees to provide a 24-hour security guard service between 3:00pm on Thursday, March 20th and 5:00pm on Sunday, March 23rd, 2025.

11. Dealer agrees to indemnify and hold harmless the EXPO, its sponsoring clubs, participating societies, the ASDA, the APS, the NSDA, the MSDA, and the Renaissance St. Louis Airport Hotel; their officers, members, employees, volunteers, and associated persons from any liability or claim for personal injury, property damage, or loss by theft, or other causes. Dealer further agrees that the EXPO is merely providing the bourse space in question, and will in no way be responsible, or a party to disputes or controversies regarding any sales made by the dealer, except, that any dealer may be evicted and banned from EXPO, if, at the sole discretion of the EXPO's Board of Directors, their dealings are not of the highest order of honesty and fairness, or if their conduct brings discredit upon the EXPO. The Board of Directors will also have the final say on matters not included herein which may arise during the show.

12. Both parties agree that this agreement concerns only the 2025 EXPO, and in no way binds either party with regard to any future shows or bourse space.

13. The point of contact for any questions or concerns is Fred Boatwright at (636) 297-1900 or stampooh@centurylink.net

Dealer Name

Director Name

Dealer Signature

Director Signature

Date

Date

**Make checks payable to St. Louis Stamp Expo and mail to:
St. Louis Stamp Expo, PO Box 247, Hawk Point, MO 63349**

St. Louis Stamp Expo
PO Box 247, Hawk Point, MO 63349

Dealer Booth Reservation

Dealer Name (for booth sign and program) _____

Dealer Website (for program) _____

Dealer Email (for program) _____

Dealer Specialty (for program) _____

Booth Size: ____ Straight/ \$650 ____ 2-Single Straights/\$1200 ____ Corner/\$975

Booth Location: _____

Booth Price: \$ _____

Cabinet (add \$75): \$ _____

Total: \$ _____

Less Deposit: \$ _____

Balance Due: \$ _____ **ALL BALANCES DUE BY 12/1/2024**

DEALER BADGES (only for dealers working behind the booth)

Dealer Name(s) _____

SHOW POSTCARDS

I would like to have _____ postcards to send to customers advertising the show.

HOTEL RESERVATIONS

It is mandatory for all out-of-town dealers to stay at the show hotel. The Rate is \$116 per night. St. Louis Stamp Expo will make the following reservation at the Renaissance St. Louis Airport Hotel for you as part of our Group Block already reserved and contracted on your behalf.

Arriving: Thursday March 20th– Checking Out Sunday March 23rd

Name (please print): _____

Phone: _____ Email: _____

Address: _____

Please reserve: #of Room(s) _____ #of Persons: _____ Marriott #: _____

Room Type: _____ 1 King Bed _____ 2 Queen Beds

A one-night deposit is required to hold your room(s). Please provide your credit card to hold your room:

AMEX DISCOVER MASTERCARD VISA

Card Number: _____ Expiration Date: _____ CCV _____

Signature: _____